

# City of Bloomington Utilities Online Rental Services Feature



## Benefits

Allows a **Property Owner** or **Management Agency** to view property balances of water and wastewater bills before deposits are returned.

Will relieve tenant turnover rush.

This is a **FREE** service.

## How it works

To access Utilities Department Online Services go online at

**[www.bloomington.in.gov/utilities](http://www.bloomington.in.gov/utilities)**

Under featured services click **Pay utility bill**

Click on **Online Payment**

Type in **Username** and **Password** (First time users will have to create a new Account to use this service.)

Click on **Rental Services** to create a property profile of your properties. A list of all properties will appear after Ownership or Management of the property is verified (There is also an option here to add properties for approval by CBU.)

Property listings will only show the address, the current balance and any amount that is past due. Customer names or other account information are not available.